



## RECORD OF PROCEEDINGS

---

**BOARD OF EDUCATION  
BOARD ROOM, DISTRICT OFFICE  
MINUTES OF MEETING  
January 28, 2019 (Work Session Meeting)**

A Work Session Board Meeting of the Elizabeth School District was held on January 28, 2019, in the Board Room, District Office.

### **1.0 CALL TO ORDER**

President Carol Hinds called the Work Session BOE Meeting to order at 6:03p.m.

### **2.0 ROLL CALL:**

The following BOE Directors were present:

Director Carol Hinds  
Director Cary Karcher  
Director Dee Lindsey  
Director Richard Smith

Director Paul Benkendorf was absent from the meeting.

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera and Secretary to Board Jaimee Glazebrook

### **3.0 PLEDGE OF ALLEGIANCE**

President Carol Hinds led the audience in the Pledge of Allegiance.

### **4.0 APPROVAL OF AMENDED AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the **amended** agenda.

Motion moved by Director Lindsey  
Motion seconded by Director Smith

#### **ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye

The motion carried 4-0

### **5.0 APPROVAL OF MINUTES**

5.1 A motion was made to approve the minutes from the January 14, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Karcher  
Motion seconded by Director Smith

#### **ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye



## RECORD OF PROCEEDINGS

---

The motion carried 4-0

### **6.0 EDUCATION SHOWCASE**

No Education Showcase

### **7.0 COMMUNICATIONS**

#### **7.1 Financial Update**

Chief Financial Director Ron Patera gave a brief update on budget revisions and the unexpected drop in enrollment and specific increases being modified in the budget. Patera offered to field any questions regarding the budget revisions. The Board received a copy of the budget calendar and budget goals from last year and was asked to review and give any feedback before it becomes final.

Director Richard Smith inquired about which local papers receive the districts' legal notices. Patera shared that the Elbert County News is the only paper currently receiving notices. Discussion was had about which local papers publish legal notices and whether the district should look into other options.

#### **7.2 SUPERINTENDENT UPDATE**

Superintendent Douglas Bissonette sent out an email recently to the community with a mill levy override (MLO) update. The district is making good progress with the development of the three areas for allocating the revenues from the MLO. The three areas are teacher and support staff compensation, technology, and safety and security. The salary schedules are complete and on the agenda for approval this board meeting. The technology portion is continuing to be refined with the approach of one computer/laptop for every student in grades 4-12. With regards to safety and security, we have an estimate on the salary for the Security Resource Officer; it is roughly \$50,000 to \$60,000, which leaves a similar amount for other uses. The consensus is to hire additional staff to support behavior issues in our schools.

Legacy Charter School will need to allocate MLO funds to the same three areas as Elizabeth Schools but they do not have to follow the same percentages. The goal of Legacy Charter School is to try to mirror what Elizabeth Schools are doing. Legacy has not yet presented their plan to the District Accountability Committee (DAC); Elizabeth Schools have presented to DAC and provided documentation describing how the money is to be spent. Originally, the district's goal was to have everything done by the end of January but it is more likely that it will be finished in February. Bissonette thanked the Board for their support in the process.

January is school board recognition month. Superintendent Bissonette thanked the Board for their volunteer efforts and for all the time, thought and commitment the Board puts into their work. The district appreciates that the Board works well together and it's felt throughout the district.

### **8.0 CONSENT AGENDA**

No Consent Agenda

### **9.0 ACTION ITEMS**

9.1–9.2 A motion was made to approve the 2018-2019 Budget Revisions and the Fund Balance Resolution.

Motion moved by Director Lindsey

Motion seconded by Director Karcher

#### **ROLL CALL:**

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye



## RECORD OF PROCEEDINGS

---

The motion carried 4-0

Patera shared that there is a supplemental budget at the legislature for this fiscal year but as it is shown on the Colorado Department of Education's website the district would only receive about \$6,000 more than we are funded at this time.

9.3 A motion was made to approve the District 2019-2020 Calendar. Discussion was had about the calendar and changes that were considered.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 4-0

9.4 A motion was made to approve the revised licensed and certified salary schedules. Discussion was had about Denver Public Schools and what is currently happening and how if at all it might affect our schools. The Board thanked everyone who helped make the salary schedules be the best they could be for staff.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 4-0

9.5 A motion was made to ratify the 1/22/19 inclement weather closure.

Motion moved by Director Lindsey

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 4-0

9.6 A motion was made to approve the first reading of revised policy EEAE-Bus Safety Program.

Motion moved by Director Lindsey

Motion seconded by Director Karcher





## RECORD OF PROCEEDINGS

---

**ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye

The motion carried 4-0

9.7 A motion was made to approve the first reading of revised policy EEAG - Student Transportation in Private Vehicles. Discussion was had about policy EEAG not stating insurance limits and if that causes a liability for the school district.

Motion moved by Director Lindsey  
Motion seconded by Director Smith

**ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye

The motion carried 4-0

9.8 A motion was made to table the first reading of revised exhibit EEAG-E - Student Transportation in Private Vehicles (Memorandum of Understanding) - Exhibit. Policy EEAG-E was tabled in order to add additional language to the Exhibit before the first reading.

Motion moved by Director Lindsey  
Motion seconded by Director Smith

**ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye

The motion carried 4-0

9.9 A motion was made to approve the first reading of revised regulation EEAEAA\*-R - Drug and Alcohol Testing for Bus Drivers - Regulation. Discussion was had concerning revisions to policy EEAEAA\*-R and the safety sensitive items that were struck in the revisions.

Motion moved by Director Karcher  
Motion seconded by Director Smith

**ROLL CALL:**

Director Carol Hinds - aye  
Director Cary Karcher - aye  
Director Dee Lindsey - aye  
Director Richard Smith – aye

The motion carried 4-0



## RECORD OF PROCEEDINGS

---

9.10 A motion was made to approve the first reading of new policy IHBD - Equivalence of Services (Title I). Discussion was had about the procedure referenced in the policy and what kind of written procedure would be necessary if any.

Motion moved by Director Smith

Motion seconded by Director Karcher

### ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 4-0

9.11 A motion was made to approve the second reading of new policy JLCDB\* - Administration of Medical Marijuana to Qualified Students.

Motion moved by Director Smith

Motion seconded by Director Lindsey

### ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 4-0

## 10.0 DISCUSSION ITEMS

10.1 Legacy Charter School Contract Renewal

The Legacy Charter School contract was discussed and a copy was given to the Board for review.

## 11.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for February 11, 2019 at 6 p.m.

## 12.0 EXECUTIVE SESSION

No Executive Session

## 13.0 ADJOURNMENT

The regular board meeting adjourned at 7:37 p.m.



## RECORD OF PROCEEDINGS

---

Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook